FY2018 PEPFAR Data Calendar (version: 15 Nov 2018)

Data Submission & Cleaning

FY18 (COP/ROP17) MER Results ENTRY

Q1 Entry			Q2 Entry			Q3 Entry			Q4 Entry		
Data Entry Open	Import Deadline	Data Entry Close	Data Entry Open	Import Deadline	Data Entry Close	Data Entry Open	Import Deadline	Data Entry Close	Data Entry Open	Import Deadline	Data Entry Close
8-Jan-2018	8-Feb-2018	15-Feb-2018	2-Apr-2018	8-May-2018	15-May-2018	2-Jul-2018	8-Aug-2018	15-Aug-2018	1-Oct-2018	8-Nov-2018	15-Nov-2018

FY18 (COP/ROP17) MER Results CLEANING

Q1 Cleaning and Re-submission			Q2 Cleaning and Re-submission			Q3 Cleaning and Re-submission			Q4 Cleaning and Re-submission[2]		
Data Entry Open	Import Deadline	Data Entry Close	Data Entry Open	Import Deadline	Data Entry Close	Data Entry Open	Import Deadline	Data Entry Close	Data Entry Open	Import Deadline	Data Entry Close
5-Mar-2018	16-Mar-2018	23-Mar-2018	4-Jun-2018	15-Jun-2018	22-Jun-2018	4-Sep-2018	14-Sep-2018	21-Sep-2018	3-Dec-2018	14-Dec-2018	21-Dec-2018

SIMS Import Deadlines[3]

Q1 Submission		Q2 Submission		Q3 Submission		Q4 Submission	
Primary	Cleaning	Primary	Cleaning	Primary	Cleaning	Primary	Cleaning
8-Feb-2018	16-Mar-2018	8-May-2018	15-Jun-2018	8-Aug-2018	14-Sep-2018	8-Nov-2018	14-Dec-2018

Q2 Outlay Reporting / End of Fiscal Year (EOFY) Reporting

Data Entry Open	Data Entry Close	S/GAC Review Ends	Data Entry Open	Data Entry Close	S/GAC Review Ends
13-Apr-2018	11-May-2018	28-May-2018	TBD	TBD	TBD

FY18 (COP/ROP17) Expenditure Reporting ENTRY

Q1 Entry			Q2 Entry			Q3 Entry			Q4 Entry		
Data Entry Open	Import Deadline	Data Entry Close	Data Entry Open	Import Deadline	Data Entry Close	Data Entry Open	Import Deadline	Data Entry Close	Data Entry Open	Import Deadline	Data Entry Close
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	1-Oct-2018	8-Nov-2018	15-Nov-2018

FY18 (COP/ROP17) Expenditure Reporting CLEANING

Q1 Cleaning and Re-submission			Q2 Cleaning and Re-submission			Q3 Cleaning and Re-submission			Q4 Cleaning and Re-submission[2]		
Data Entry Open	Import Deadline	Data Entry Close	Data Entry Open	Import Deadline	Data Entry Close	Data Entry Open	Import Deadline	Data Entry Close	Data Entry Open	Import Deadline	Data Entry Close
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	3-Dec-2018	14-Dec-2018	21-Dec-2018

FY19 (COP/ROP18)[1]

Data Entry Open	Data Entry Close
8-Jan-2018	TBD

Panorama and Panorama Spotlight Release Schedule[4]

	Description	Release 1	Date	Release 2	Date
Panorama	PEPFAR USG-only analytic platform. Data in Panorama are updated following the end of both quarterly data entry and quarterly cleaning cycles. The Panorama platform itself and the analyses therein are improved with each release based on programmatic requirements and user feedback.	FY18 Q1	22-Feb-2018	FY18 Q1	2-Apr-2018
		FY18 Q2	23-May-2018	FY18 Q2	2-Jul-2018
		FY18 Q3	22-Aug-2018	FY18 Q3	28-Sep-2018
		FY18 Q4	21-Nov-2018	FY18 Q4	4-Jan-2019

	Description	Release	Date
Panorama Spotlight	Public analytic platform. Data in Panorama Spotlight are populated only following the quarterly cleaning cycles.	FY18 Q1	2-Apr-2018
		FY18 Q2	2-Jul-2018
		FY18 Q3	28-Sep-2018
		FY18 Q4	4-Jan-2019

Supporting Information

Calendar Notes:

[1]FY18 (COP/ROP17): This calendar will be updated with FY18 (COP/ROP17) data entry close date once those dates are confirmed. That current date is a placeholder

[2]Cleaning period for key World AIDS Day indicators will open earlier. Details will be circulated in FY18 Q4.

[3]SIMS data are collected with agency-specific applications and submitted to S/GAC by agency headquarters staff. Only select agency-level headquarters users will submit SIMS data to S/GAC according to instructions developed by the systems team with the SIMS Interagency Committee.

[4]These are the latest projected dates for Panorama/Spotlight releases.

Definitions:

USG Fiscal Year (FY)18: Oct. 2017 - Sept. 2018 / **FY19:** Oct 2018 - Sept. 2019   **FY18 Q1:** Oct. - Dec. 2017   **FY18 Q2:** Jan. - Mar. 2018   **FY18 Q3:** Apr. - Jun. 2018   **FY18 Q4:** Jul. - Sept. 2018

Data entry open: Data can be entered in DATIM for the specified data set by the relevant users. All Implementing Mechanisms for specified period are at the Implementing Partner level for entry. The de-duplication application is available for Interagency users.

Data import: Data import files are always due one week before manual data entry close -- this applies to cleaning cycles, too. The time between the successful import of the fully-validated import file and data entry close should be used by OU teams to submit their data to Global using the Data Approvals Application and to conduct de-duplication. Please consult data-stream specific guidance on import procedures.

Data entry close: For MER indicates that all Implementing Mechanisms are moved to the "Accepted by Global" level regardless of their level in the OU (i.e. OU teams can no longer edit the data). The de-duplication application is disabled for the respective period. Note that in FY18, the de-duplication application always closes when the respective data entry or cleaning cycle closes. Close time is 17:00 Eastern Time.

Data cleaning and re-submission cycle: All Implementing Mechanisms for the specified period will be moved from "Accepted by Global" level to the "Accepted by Country Team" (Interagency level). The OU team is responsible for moving mechanisms that require any data adjustments to the appropriate level for editing. The de-duplication application is available for Interagency users.

Business Cycles by Data Stream and Data Entry Level				
	Description	**Business Cycle**	**Data Stream**	**Data Entry Level**	**Data Sets**

	Description	**Business Cycle**	**Data Stream**	**Data Entry Level**	**Data Sets**
DATIM	Data for Accountability Transparency and Impact (DATIM) is a web-based system used by Implementing Partner and USG users to enter and analyze data at the facility, community, prioritization SNU, Military, and OU levels.	**FY19 Targets**	MER	IP	MER Targets: Narratives (IM); MER Targets: OU-level (IM); MER Targets: Community Based; MER Targets: Facility Based; Targets:
				USG	Host Country Targets: Narratives (USG); Host Country Targets: OU-level (USG); Implementation Attributes: Community Based;
		FY18 Q1	MER	IP	MER Results: Narratives (IM); MER Results: Community Based; MER Results: Facility Based; Results: Community Based (DoD Only); Results: Facility Based (DoD Only)
				USG	Narratives (USG)
			SIMS*	USG	Import-only: Facility-Based, Community-Based, Above-Site
		FY18 Q2	MER	IP	MER Results: Narratives (IM); MER Results: Community Based; MER Results: Facility Based; Results: Community Based (DoD Only);
				USG	Narratives (USG)
			SIMS*	USG	Import-only: Facility-Based, Community-Based, Above-Site
		FY18 Q3	MER	IP	MER Results: Narratives (IM); MER Results: Community Based; MER Results: Facility Based; Results: Community Based (DoD Only);
				USG	Narratives (USG)
			SIMS*	USG	Import-only: Facility-Based, Community-Based, Above-Site
		FY18 Q4	MER	IP	MER Results: Narratives (IM); MER Results: OU-level (IM); MER Results: Community Based; MER Results: Facility Based; Results:
				USG	Narratives (USG); National and subnational level (USG)
			SIMS*	USG	Import-only: Facility-Based, Community-Based, Above-Site
			Eval SOP	USG	COP Evaluation Plans; COP Planned Evaluations Inventory
			Expenditure Reporting	IP	TBD
	*SIMS data are collected with agency-specific applications and submitted to S/GAC by agency headquarters staff. Only select agency-level headquarters users will submit SIMS data to S/GAC according to				

	Description	**Business Cycle**	**Data Sets**
FACTS Info	FACTS Info is a USG-only system of record for tracking and reporting foreign assistance data within the Department of State. The FACTS Info PEPFAR module is used by all PEPFAR Implementing Agencies and Operating Units (OUs) to capture PEPFAR-specific planning and reporting data. FACTS Info and DATIM exchange certain data to prevent double data entry: Implementing Mechanism data in FACTSInfo is used in DATIM and aggregated data from DATIM is used in FACTS Info.	**COP/ROP**	National and Technical Indicators (read-only)
			Implementing Mechanisms: Construction/Renovation, Motor Vehicles, PPP, Indicators
			Management and Operations: Staffing, Agency Cost of Doing Business
		FY18 Q2	Quarterly Outlays (Q1 & Q2)
		FY18 Q4	Operating Unit Overview
			National and Technical Indicators (read-only)
			Construction/Renovation
			USG Renovation (M&O)
			Implementing Mechanisms: Construction/Renovation, Motor Vehicles, PPP, Indicators (read-only), other
			EOFY (Q3 & Q4 Outlays; pipeline calculation)